

FERNDALE AREA DISTRICT LIBRARY

FY 2024-2025 Budget Proposal



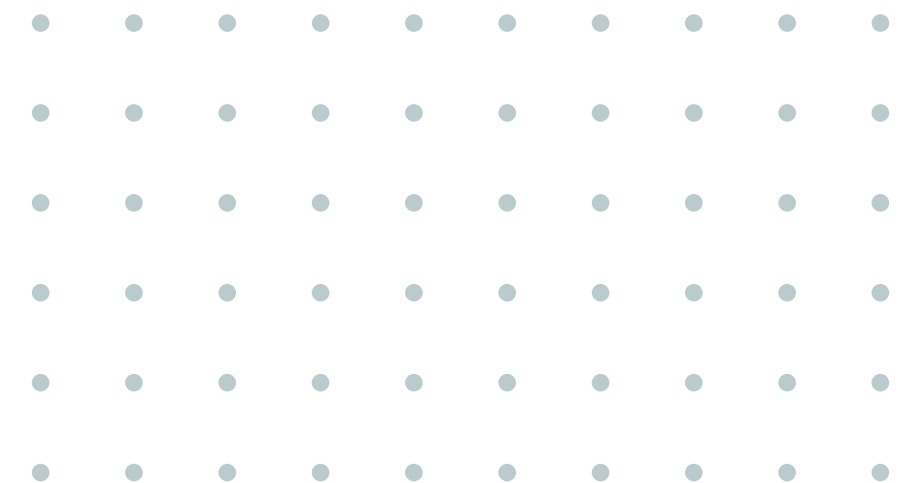


MISSION

The Ferndale Area District Library strengthens the community by providing access to materials and services that inform, enrich, entertain, and empower.

VISION

The Ferndale Area District Library is a leader in building and sustaining Ferndale as a creative city that attracts and nurtures talent, mobilizes ideas, stimulates innovation, and encourages diversity. The library is a center of cultural vitality and participation that enhances the quality of life for all Ferndale residents.





01.

REIMAGINE OUTREACH

Foster public engagement, personal connectiveness, and presence in public spaces throughout the City.

02.

STRENGTHEN INCLUSIVENESS

Identify, reach, and welcome underrepresented perspectives.

03.

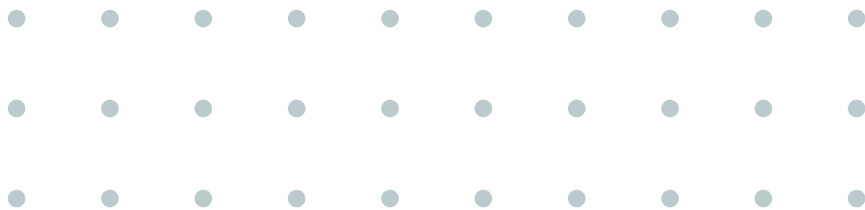
ENHANCE RESPONSIVENESS

Re-evaluate and adapt services to meet the ever-changing needs of the community.

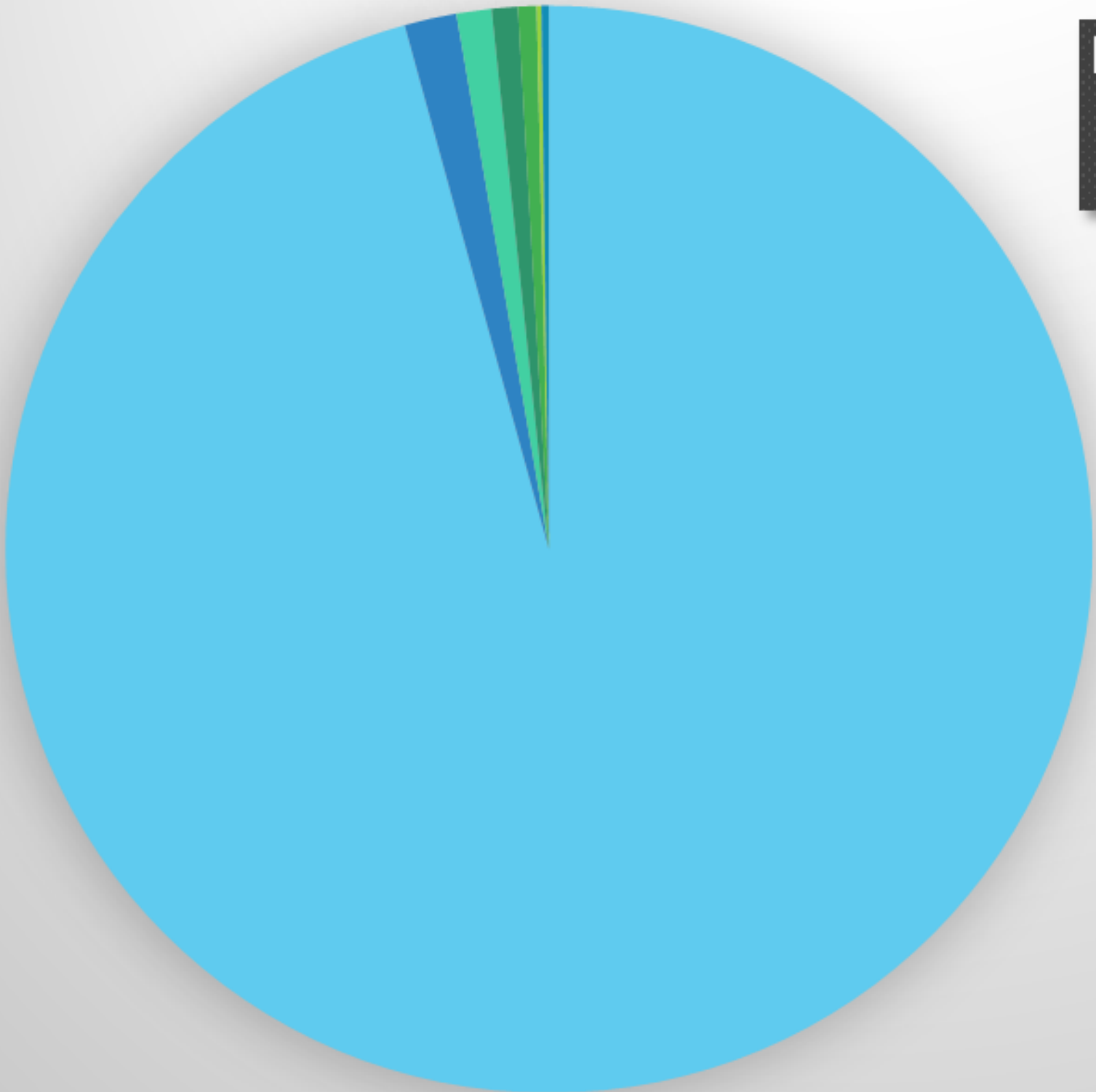
04.

RAISE AWARENESS

Advocate for libraries by championing literacy and defending access, diversity, and equity.



Revenue



Property Taxes
(Real)
96%

- Property Taxes (Real)
- Property Taxes (Personal)
- Penal Fines
- State Aid
- Services & Fees
- Donations/Fundraising
- Miscellaneous



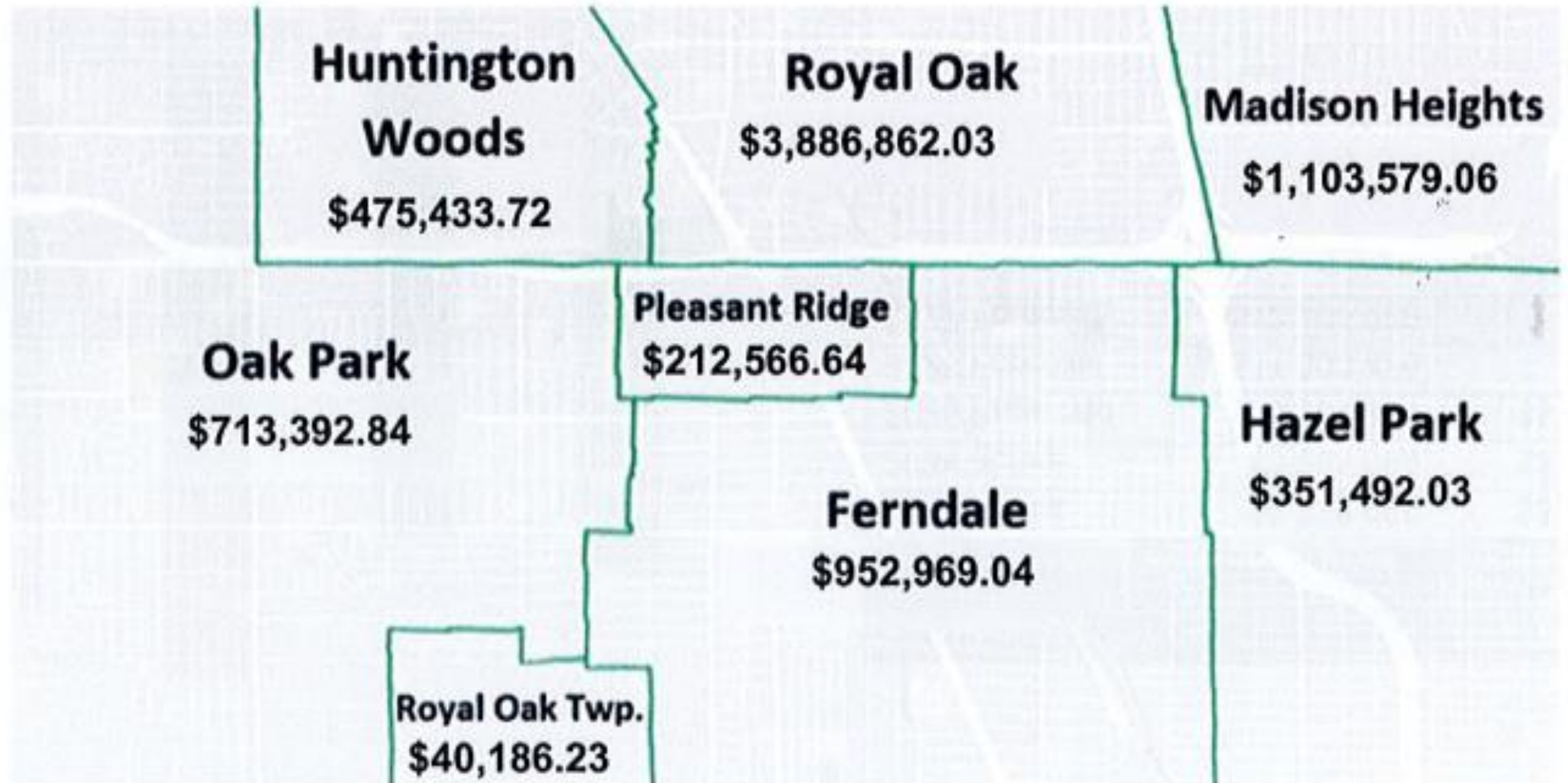
How Much Will a Mill Raise in 2024?

The taxing power cities use to levy taxes is done with a Millage. A Millage or Mill is a certain amount of funding levied based on the following definition:

\$1 for every \$1,000 of taxable value.

For example, if a home has a taxable value of \$100,000 the amount 1 Mill would raise is \$100 in taxes.

What this means is that each community has vast differences in what it means to levy 1 Mill. The chart to the right illustrates the different amounts 1 Mill will raise in neighboring communities in 2024.



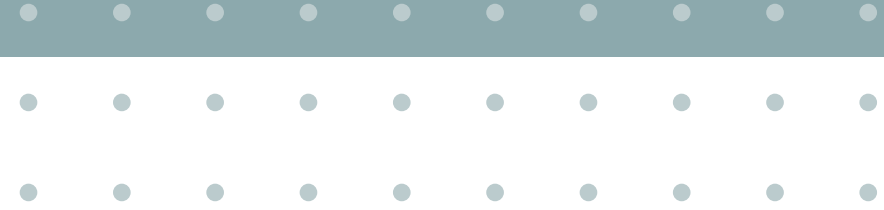
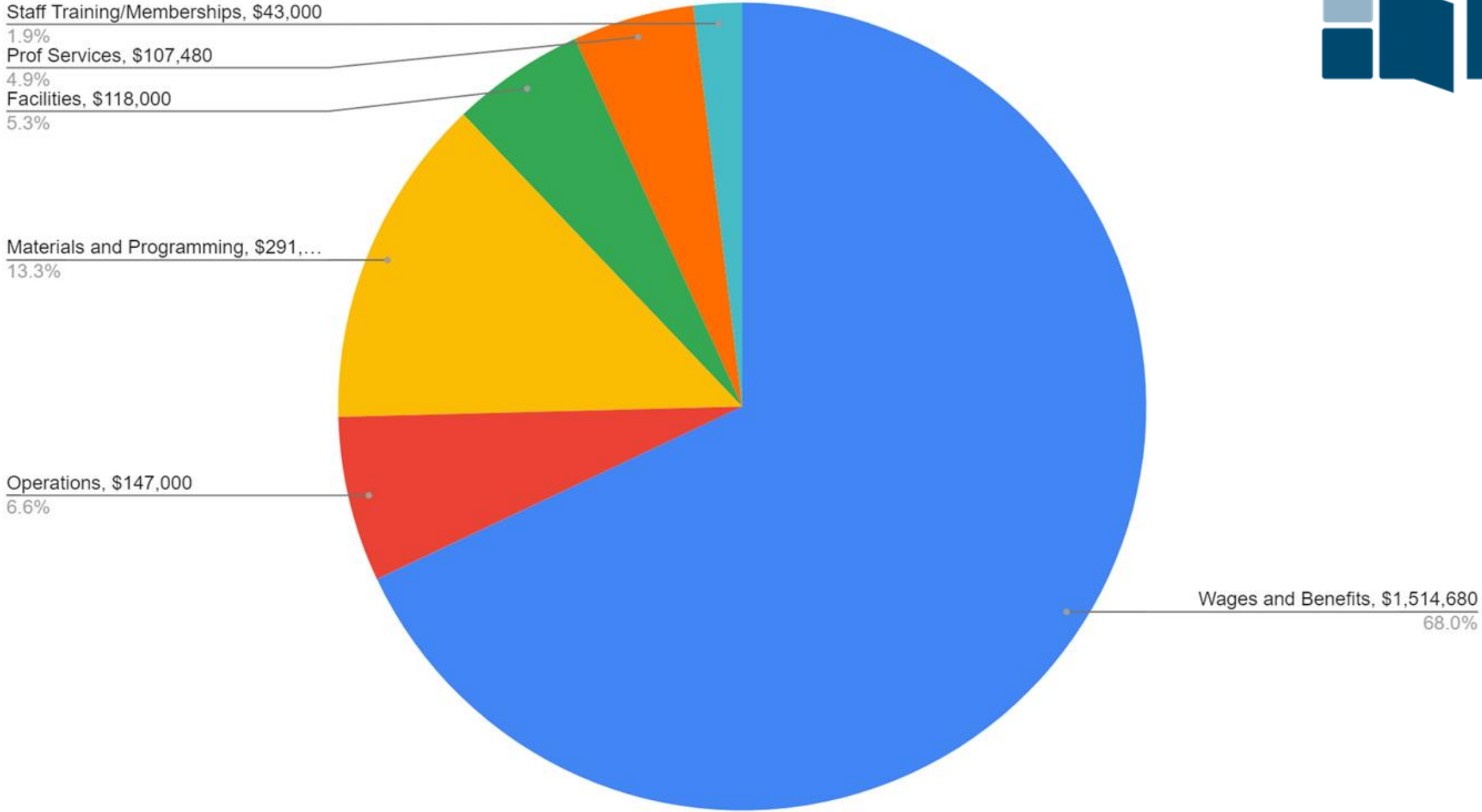
MILL LEVY HISTORY

| Voted Millage 3.5 | Maximum allowable millage due to Headlee Rollback | Approved by the Library Board of Directors |
|--|---|---|
| FY 2017-18 | 3.3974 | 3.2 |
| FY 2018-19 | 3.3087 | 3.2 |
| FY 2019-20 | 3.2167 | 3.1 |
| FY 2020-21 (curbside/delivery only) | 3.1230 | 2.8 |
| FY 2021-22 | 3.0327 | 3.0 |
| FY 2022-23 | 2.9286 | 2.9 |
| FY 2023-24 | 2.9201 | 2.85 |
| FY 2024-25 (proposed) | 2.8646 | 2.85 |

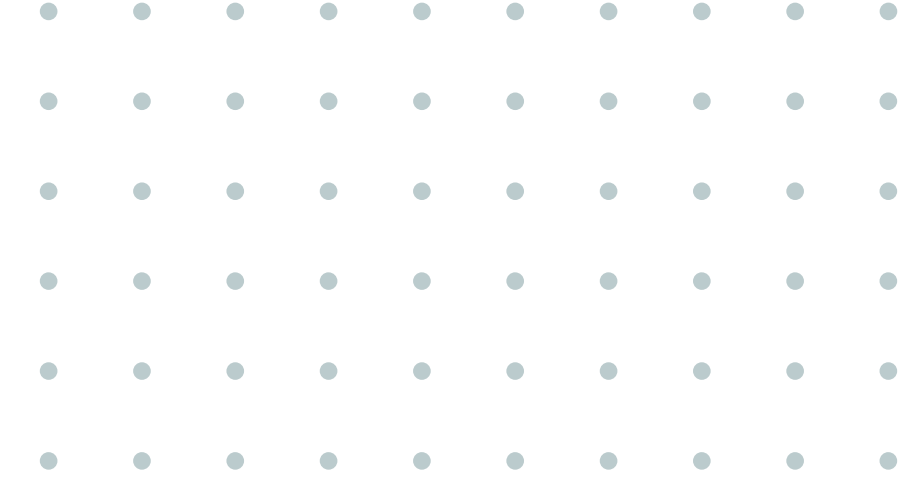


FY 2025 OPERATING EXPENSES

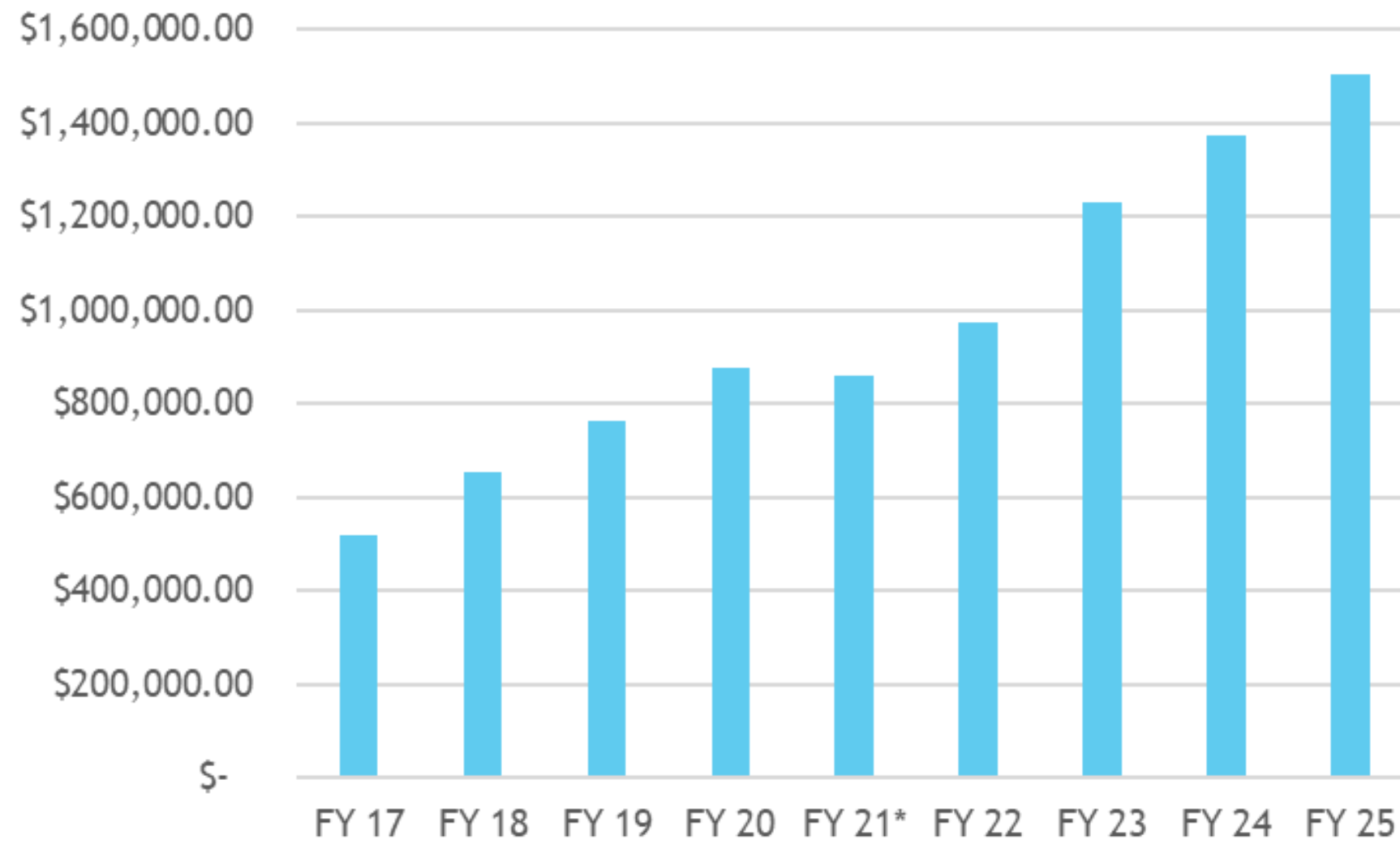
Operating Expenses FY 25



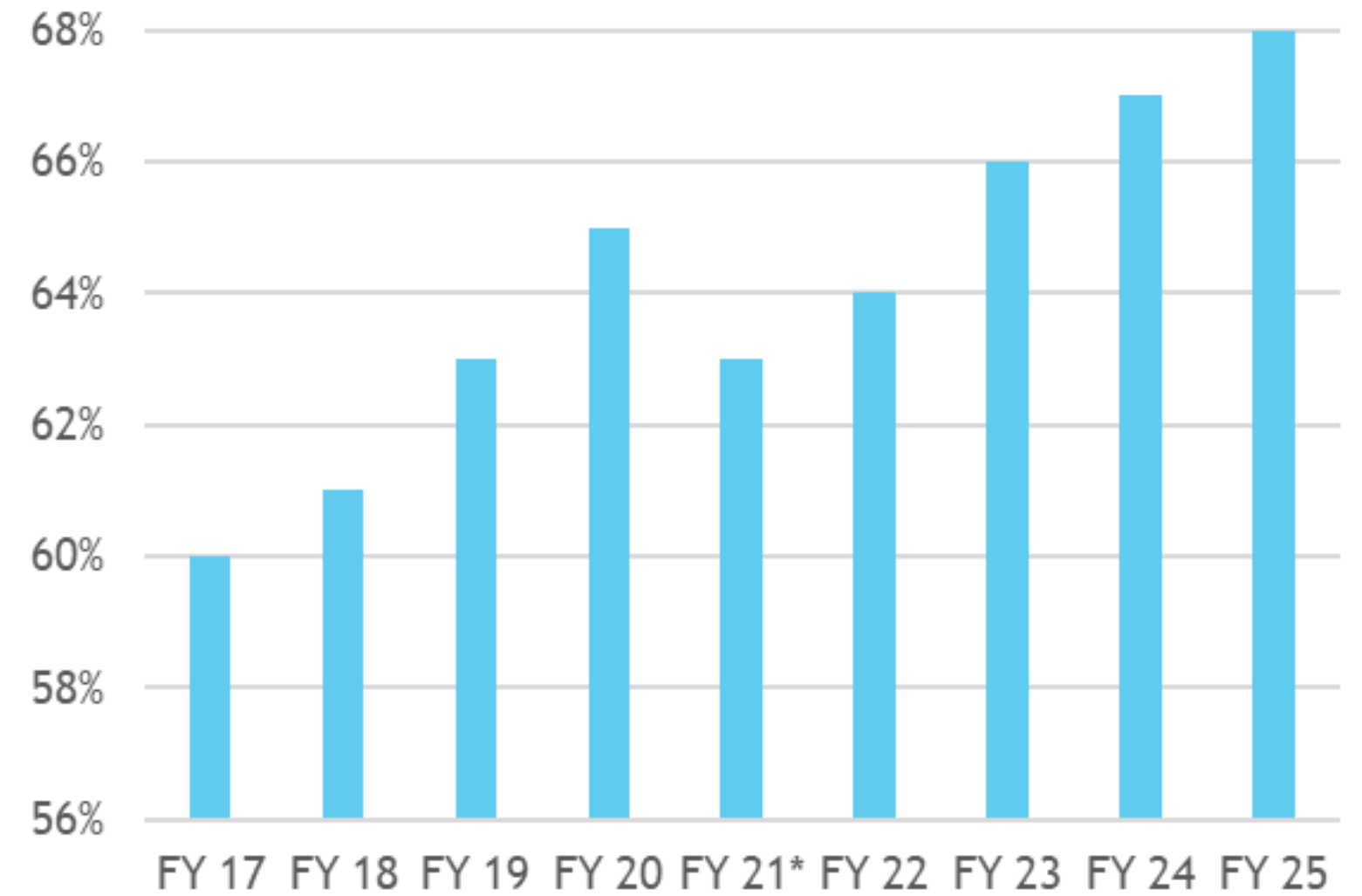
WAGES & BENEFITS



WAGES & BENEFITS



PERCENTAGE OF OPERATING EXPENSES



STAFFING

As promised of the voted millage, FADL increased open hours to 7 days a week, which occurred in September 2017

Staffing Levels in June 2017

- 8 Full-Time
- 7 Part-Time

Staffing Levels in May 2024

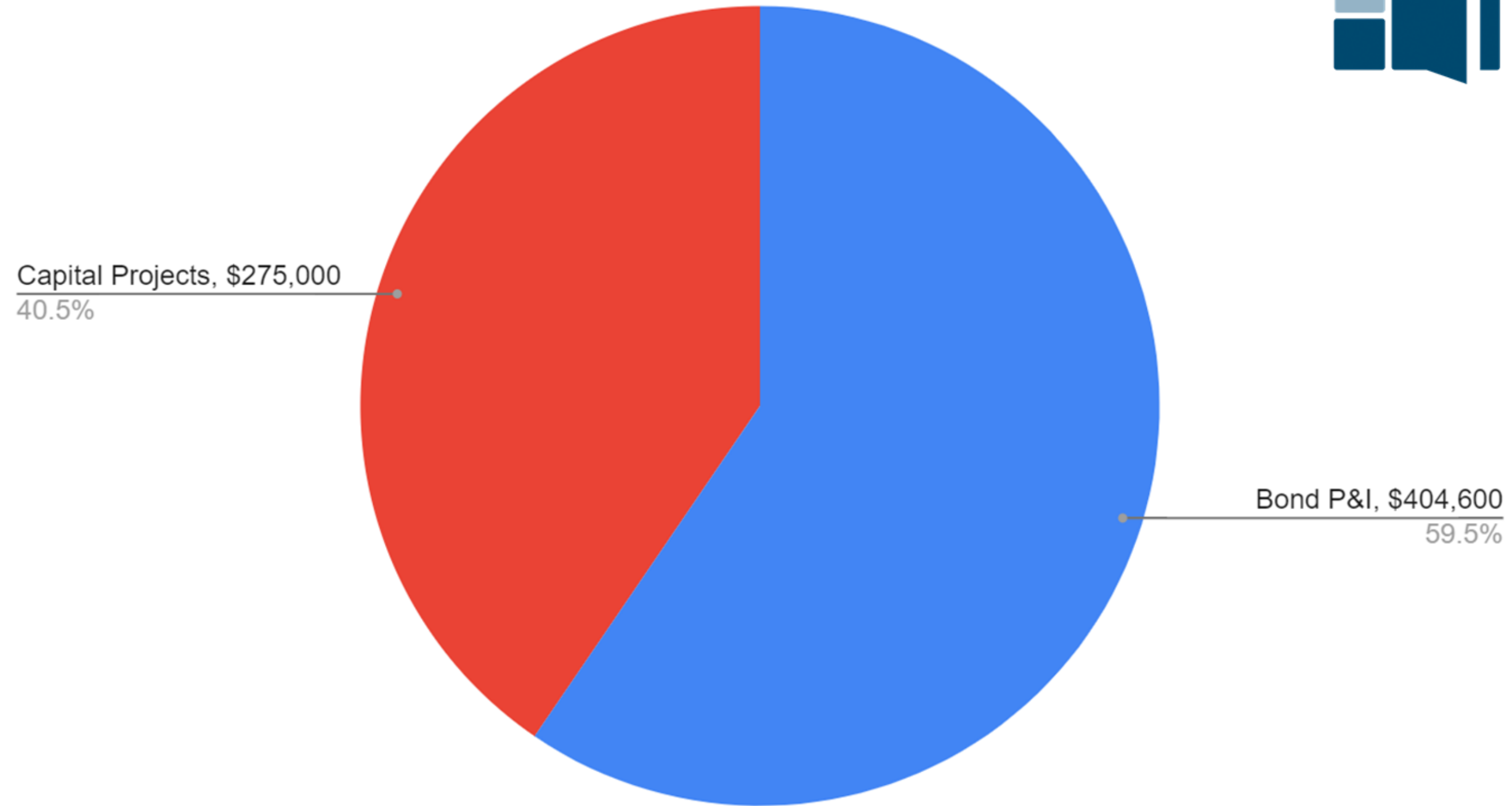
- 16 Full-Time
- 17 Part-Time

FADL uses substitute staff to fill in as needed.



FY 2025 CAPITAL EXPENSES

Capital Expenses FY 25



Capital Projects, \$275,000
40.5%

Bond P&I, \$404,600
59.5%

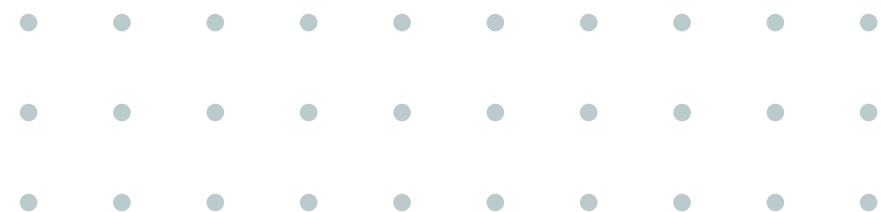
CAPITAL PROJECTS FUND

UPCOMING PROJECTS FY 25

- Gender Neutral Bathrooms
- Friend's Bookstore Relocation
- Staffroom Reconfiguration

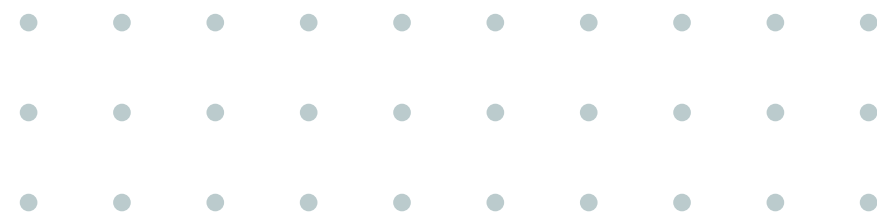


On the horizon: Courtyard Pavillion



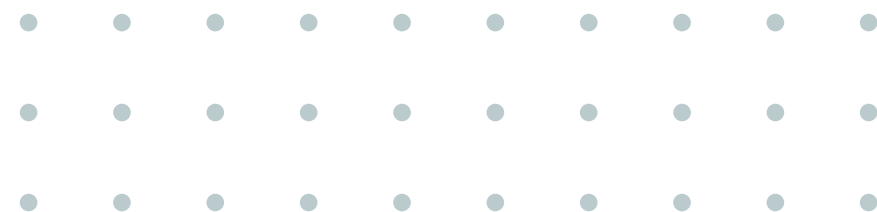
BOOKS AND MEDIA

- The library offers print books, audiobooks, magazines, newspapers, graphic novels, DVDs/Blu-Rays, Video Games, and music CDs
- We select a wide variety of Fiction and Non-fiction for all interests
- The Library Board of Directors has approved an updated Material Selection Policy and challenge procedure in order to be prepared to handle any book challenges



OTHER NON-BOOK

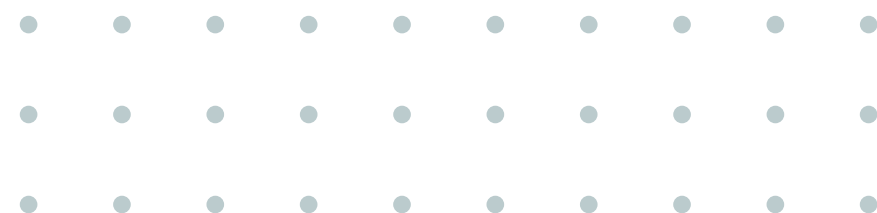
- Library of Things
- Youth STEM Kits
- WiFi Hot Spots
- Puzzles and Board games
- Zines
- Seeds



E-LIBRARY

Download an app and take your library on the go!

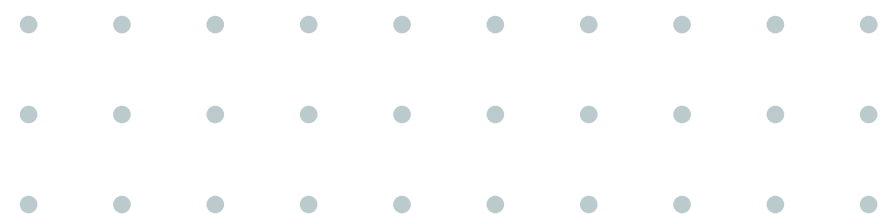
- **Overdrive/Libby**
 - books, audiobooks, magazines, and videos
- **Hoopla:**
 - books, audiobooks, comics, music, movies and television
- **Kanopy:**
 - movies ranging from classics to newer releases, and independent films



DATABASES

The library subscribes to some great resources for Ferndale Cardholders

- **Creativebug**
 - video tutorials and instructions for crafts/ hobbies
- **Mango Languages:**
 - Download the app and learn a new language, over 70 available
- **Consumer Reports:**
 - Access to all articles and product reviews
- **Cypress Resume Builder**
 - Cover letter and resume templates and tips



LIBRARY MAILER

The PageTurner is FADL's newsletter that is mailed out to every household and business in Ferndale

After each issue that goes out, we see an increase in library card sign-ups and program registrations

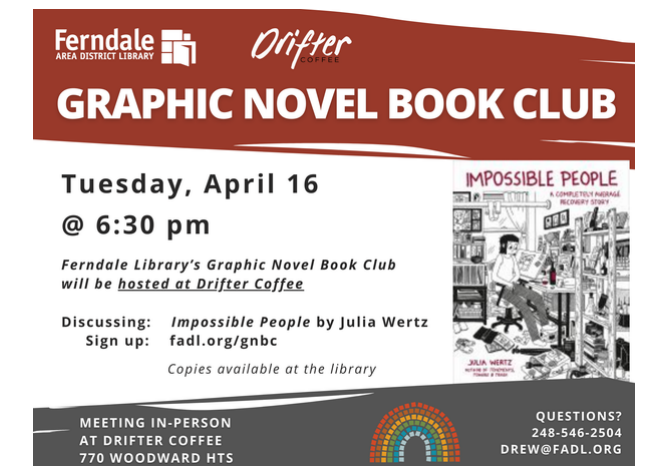
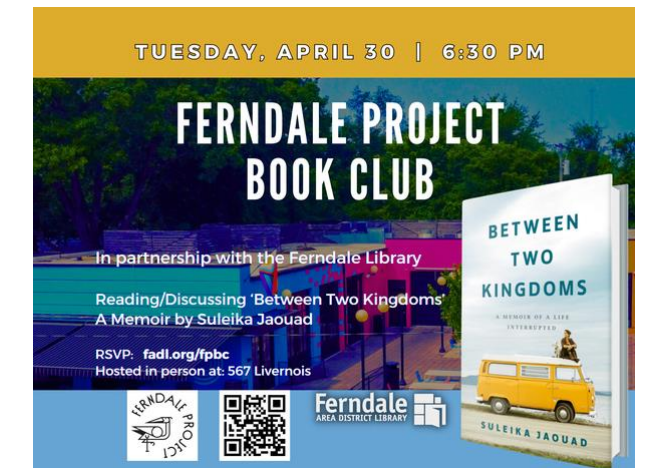
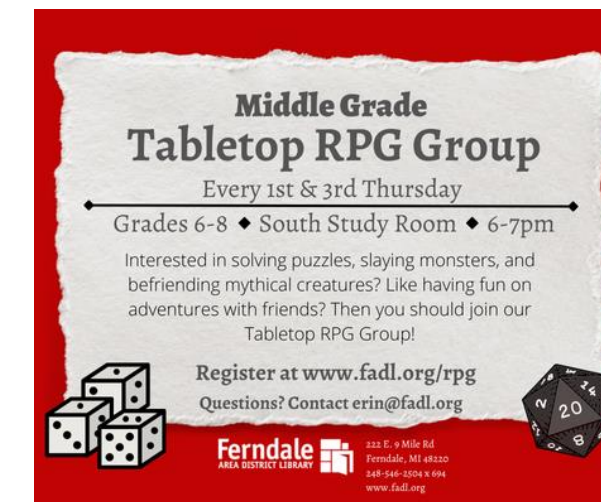
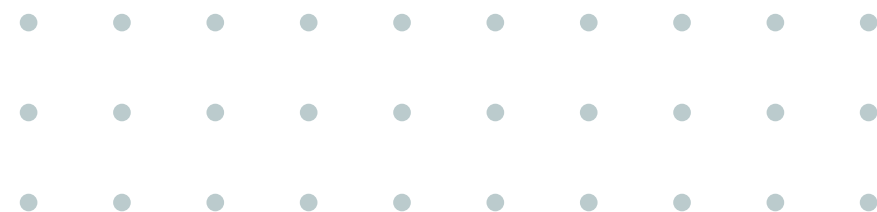
Intended to reach residents who aren't following us online as well as connect with our current patrons

We currently publish 4 issues per year and are including a back to school postcard in FY 25.



LIBRARY PROGRAMS

- Programming for all ages and interests
- Annual Summer Reading for all ages
- Concerts, storytimes, lectures, self improvement, crafts
- Follow us on Facebook or Instagram to see what's coming up!
- You can also find us doing programming at local businesses like Ferndale Project, 215 West, Treat Dreams, Drifter, and the WAB



| | | | | | | | |
|--|-----------------------|--------------------------|---------------------------|------------------------------------|--|--|--|
| FY 2025 Budget | | | | | | | |
| Ferndale Area District Library | | | | | | | |
| | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 | FY 2025-26 | FY 2026-27 | |
| Voted Millage: 3.5 mills | Activity | Approved Budget | Projected Activity | Proposed Budget | Forecast Budget | Forecast Budget | |
| | Actual | Amended 1/18/2024 | | | | | |
| General Fund - 101 | 2.9 mills | 2.85 mills | 2.85 mills | 2.85 mills | 2.77 mills | 2.7 Mills | |
| Revenue | | | | Max levy due to rollback is 2.8646 | (estimated max tax rate due to Headlee) | (estimated max tax rate due to Headlee) | |
| 101-271-404.000 - Voted Property Taxes | \$2,176,837.35 | \$ 2,384,162.00 | \$2,384,162.00 | \$2,598,385.00 | \$2,654,118.00 | \$2,719,139.00 | |
| 101-271-404.001 - Voted Property Taxes - Personal | \$39,974.46 | \$ 41,350.00 | \$41,374.00 | \$41,500.00 | \$42,000.00 | \$42,000.00 | |
| 101-271-567.000 - Library State Aid | \$19,157.84 | \$ 19,323.00 | \$19,323.00 | \$19,500.00 | \$19,750.00 | \$20,000.00 | |
| 101-271-581.000 - Grants | | | | | | | |
| 101-271-607.000 - Fees for Services | \$1,683.75 | \$ 750.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 | |
| 101-271-627.000 - Charge for Services | \$13,253.55 | \$ 7,000.00 | \$7,000.00 | \$7,000.00 | \$7,000.00 | \$7,000.00 | |
| 101-271-645.000 - Print Sales & Copies | \$2,386.56 | \$ 7,600.00 | \$7,600.00 | \$8,500.00 | \$8,500.00 | \$8,500.00 | |
| 101-271-656.000 - Other Fees & Fines | \$28,674.98 | \$ 25,700.00 | \$25,740.00 | \$24,000.00 | \$23,000.00 | \$22,000.00 | |
| 101-271-660.000 - Fines & Forfeitures | \$1,647.02 | \$ 1,800.00 | \$2,000.00 | \$1,500.00 | \$1,500.00 | \$1,500.00 | |
| 101-271-675.001 - Individual Donations & Honorariums | \$4,901.70 | \$ 2,000.00 | \$2,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 | |
| 101-271-675.002 - Contributions from Library Friends | \$3,890.00 | \$ 4,500.00 | \$3,796.00 | \$3,000.00 | \$3,000.00 | \$3,000.00 | |
| 101-271-675.003 - Special Event Proceeds | | | | | | | |
| 101-271-675.004 - Library Board Fundraising | \$311.05 | \$ 300.00 | \$300.00 | \$300.00 | \$300.00 | \$300.00 | |
| 101-271-693.000 - Sale of Property | \$3,381.96 | \$ 3,500.00 | \$3,500.00 | \$2,500.00 | \$2,500.00 | \$2,500.00 | |
| 101-271-695.000 - Miscellaneous Income | \$5,799.81 | \$ 7,100.00 | \$7,918.00 | \$5,500.00 | \$5,500.00 | \$5,500.00 | |
| 101-271-699.401 - Contributions from Capital Fund | | | \$125,000.00 | \$225,000.00 | | | |
| 101-271-930.101 - Contribution from General Fund | | | | | | | |
| Total Revenue | \$2,301,900.03 | \$2,505,085.00 | \$2,630,713.00 | \$2,938,685.00 | \$2,769,168.00 | \$2,833,439.00 | |

| FY 2025 Budget | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 | FY 2025-26 | FY 2026-27 |
|---|------------------|-------------------|--------------------|-------------------|-------------------|------------------|
| Ferndale Area District Library | Activity | Approved Budget | Projected Activity | Proposed Budget | Forecast Budget | Forecast Budget |
| | Actual | Amended 1/18/2024 | | | | |
| General Fund - 101 Expenses | 2.9 mills | 2.85 mills | 2.85 mills | 2.85 mills | 2.77 mills | 2.7 mills |
| 101-271-706.001 - Salaries - Full-time | (\$589,856.50) | \$ (694,550.00) | (\$667,000.00) | (\$720,000.00) | (\$741,600.00) | (\$760,140.00) |
| 101-271-706.002 - Salaries - Part-time | (\$181,016.44) | \$ (210,000.00) | (\$193,000.00) | (\$220,000.00) | (\$226,050.00) | (\$231,701.25) |
| 101-271-706.003 - Salaries - Subs | (\$17,412.55) | \$ (19,000.00) | (\$22,000.00) | (\$26,000.00) | (\$26,715.00) | (\$27,382.88) |
| 101-271-715.001 - Social Security - Employee | (\$66,133.25) | \$ (70,000.00) | (\$72,500.00) | (\$75,000.00) | (\$77,062.50) | (\$79,181.72) |
| 101-271-715.002 - Social Security - Employer | (\$61,105.07) | \$ (70,000.00) | (\$72,500.00) | (\$75,000.00) | (\$77,062.50) | (\$79,181.72) |
| 101-271-716.100 - Health Insurance | (\$91,590.86) | \$ (120,000.00) | (\$120,000.00) | (\$125,000.00) | (\$130,000.00) | (\$135,000.00) |
| 101-271-717.000 - Life Insurance - EE | (\$7,252.56) | \$ (8,500.00) | (\$8,500.00) | (\$8,500.00) | (\$8,712.50) | (\$8,930.31) |
| 101-271-718.000 - Pension- ICMA-RC 401 | (\$44,864.97) | \$ (55,000.00) | (\$48,000.00) | (\$70,000.00) | (\$71,750.00) | (\$73,543.75) |
| 101-271-720.001 - Medicare - Employee | (\$15,466.71) | \$ (16,000.00) | (\$17,000.00) | (\$17,000.00) | (\$17,425.00) | (\$17,860.63) |
| 101-271-720.002 - Medicare - Employer | (\$14,291.12) | \$ (16,000.00) | (\$17,000.00) | (\$17,000.00) | (\$17,425.00) | (\$17,860.63) |
| 101-271-721.001 - Federal Income Tax - Employee | (\$84,432.82) | \$ (90,000.00) | (\$90,000.00) | (\$105,000.00) | (\$107,625.00) | (\$110,315.63) |
| 101-271-722.001 - MI Income Tax - Employee | (\$38,642.39) | \$ (43,380.00) | (\$42,500.00) | (\$43,380.00) | (\$44,464.50) | (\$45,576.11) |
| 101-271-722.002 - MI Unemployment - Employer | \$0.00 | \$ (1,980.00) | (\$1,980.00) | | | |
| 101-271-723.001 - Local Income Tax - Employee | (\$1,216.11) | \$ (1,300.00) | (\$1,300.00) | (\$1,300.00) | (\$1,332.50) | (\$1,365.81) |
| 101-271-725.000 - Workers Compensation | (\$1,161.00) | \$ (1,200.00) | (\$1,200.00) | (\$1,500.00) | (\$1,537.50) | (\$1,575.94) |
| 101-271-730.000 - Postage, Mail Processing | (\$7.00) | \$ (8,000.00) | (\$9,300.00) | (\$10,000.00) | (\$10,000.00) | (\$10,000.00) |
| 101-271-740.000 - Operating Supplies | (\$35,998.55) | \$ (34,000.00) | (\$35,000.00) | (\$35,000.00) | (\$36,750.00) | (\$38,587.50) |
| 101-271-742.000 - Books | (\$92,485.42) | \$ (95,600.00) | (\$95,600.00) | (\$100,000.00) | (\$102,500.00) | (\$105,000.00) |
| 101-271-743.000 - Periodicals | (\$10,837.87) | \$ (10,000.00) | (\$10,000.00) | (\$10,000.00) | (\$10,000.00) | (\$10,000.00) |
| 101-271-745.000 - Audio-Visual, Video | (\$35,408.39) | \$ (33,495.00) | (\$33,500.00) | (\$35,000.00) | (\$36,050.00) | (\$37,131.50) |
| 101-271-746.000 - Other Non Book | (\$97,652.47) | \$ (105,000.00) | (\$105,000.00) | (\$105,000.00) | (\$107,500.00) | (\$110,000.00) |
| 101-271-748.000 - Materials Processing Supplies | (\$9,311.45) | \$ (8,000.00) | (\$6,000.00) | (\$8,000.00) | (\$8,240.00) | (\$8,446.00) |
| 101-271-775.000 - Repair & Maintenance | (\$29,756.24) | \$ (32,000.00) | (\$30,000.00) | (\$32,000.00) | (\$33,280.00) | (\$34,112.00) |
| 101-271-802.000 - Audit/Actuarial Fees | (\$4,900.00) | \$ (6,825.00) | (\$6,852.00) | (\$7,480.00) | (\$7,600.00) | (\$7,750.00) |
| 101-271-803.000 - The Library Network | (\$53,856.71) | \$ (55,000.00) | (\$56,078.50) | (\$57,500.00) | (\$60,000.00) | (\$62,500.00) |

| FY 2025 Budget | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 | FY 2025-26 | FY 2026-27 |
|--|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Ferndale Area District Library | Activity | Approved Budget | Projected Activity | Proposed Budget | Forecast Budget | Forecast Budget |
| | Actual | Amended 1/18/2024 | | | | |
| General Fund - 101 Expenses | 2.9 mills | 2.85 mills | 2.85 mills | 2.85 mills | 2.77 mills | 2.7 mills |
| 101-271-818.000 - Contractual Services | (\$99,166.42) | \$ (80,000.00) | (\$105,000.00) | (\$85,000.00) | (\$87,125.00) | (\$89,303.13) |
| 101-271-853.000 - Phone/Communications | (\$6,500.84) | \$ (7,000.00) | (\$6,500.00) | (\$7,000.00) | (\$7,210.00) | (\$7,426.30) |
| 101-271-885.000 - Special Programs | (\$34,374.85) | \$ (35,000.00) | (\$35,000.00) | (\$36,000.00) | (\$36,500.00) | (\$37,000.00) |
| 101-271-900.000 - Printing & Publishing | (\$24,973.09) | \$ (24,000.00) | (\$23,200.00) | (\$26,000.00) | (\$26,780.00) | (\$27,583.40) |
| 101-271-914.000 - Liability Insurance | (\$13,776.00) | \$ (14,600.00) | (\$14,631.00) | (\$15,000.00) | (\$15,500.00) | (\$16,000.00) |
| 101-271-920.000 - Utilities | (\$39,526.47) | \$ (44,000.00) | (\$44,000.00) | (\$46,000.00) | (\$47,380.00) | (\$48,801.40) |
| 101-271-931.000 - Facilities Maintenance | (\$36,005.24) | \$ (40,000.00) | (\$38,000.00) | (\$40,000.00) | (\$42,000.00) | (\$44,000.00) |
| 101-271-943.000 - Equipment Rental | (\$6,976.30) | \$ (8,400.00) | (\$9,000.00) | (\$9,000.00) | (\$9,000.00) | (\$9,000.00) |
| 101-271-956.000 - Miscellaneous | (\$2,325.60) | \$ (1,500.00) | (\$1,600.00) | (\$2,000.00) | (\$2,000.00) | (\$2,000.00) |
| 101-271-957.000 - Training/Education | (\$18,168.80) | \$ (28,000.00) | (\$26,000.00) | (\$30,000.00) | (\$31,000.00) | (\$32,000.00) |
| 101-271-958.000 - Memberships & Dues | (\$5,151.62) | \$ (9,000.00) | (\$12,000.00) | (\$13,000.00) | (\$13,390.00) | (\$13,791.70) |
| 101-271-960.000 - County Delinquent Tax Chargeback | | \$ (950.00) | (\$850.00) | | | |
| 101-271-965.401 - Contributions to Capital Fund | | | | | (\$25,000.00) | (\$25,000.00) |
| 101-271-977.000 - Capital Outlay | (\$148,235.47) | | (\$150,000.00) | (\$300,000.00) | (\$50,000.00) | (\$50,000.00) |
| 101-271-992.000 - Debt Svc- Principal | (\$325,000.00) | \$ (345,000.00) | (\$345,000.00) | (\$360,000.00) | (\$375,000.00) | (\$380,000.00) |
| 101-271-994.000 - Interest Expense | (\$64,700.00) | \$ (54,950.00) | (\$54,950.00) | (\$44,600.00) | (\$30,200.00) | (\$15,200.00) |
| Total Expenses | (\$2,409,537.15) | (\$2,497,230.00) | (\$2,627,541.50) | (\$2,918,260.00) | (\$2,758,767.00) | (\$2,810,249.29) |

| FY 2025 Budget | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 | FY 2025-26 | FY 2026-27 |
|---|----------------------|--------------------------|---------------------------------|------------------------|------------------------|------------------------|
| Ferndale Area District Library | Activity | Approved Budget | Projected Activity | Proposed Budget | Forecast Budget | Forecast Budget |
| | Actual | Amended 1/18/2024 | | | | |
| General Fund - 101 | 2.9 mills | 2.85 mills | 2.85 mills | 2.85 mills | 2.77 mills | 2.7 mills |
| | | | | | | |
| General Fund Balance Change: | -\$107,637.12 | \$7,855.00 | \$3,171.50 | \$20,425.00 | \$10,401.00 | \$23,189.71 |
| | | | | | | |
| General Fund Balance at the Beginning of the FY: | \$416,116.94 | \$ 365,825.00 | \$ 365,825.00 * | \$368,996.50 | \$389,421.50 | \$399,822.50 |
| | | | | | | |
| General Fund Balance at the End of the FY: | \$365,825.00 | \$373,680.00 | \$368,996.50 | \$389,421.50 | \$399,822.50 | \$423,012.21 |
| | | | *post-audit fund balance | | | |