



**WORK HISTORY** Start with your most recent position and work back. In the space below, list your record of employment and the work you performed. (If you need more room to complete your prior work history, use additional sheets of paper.)  
**If this information is in an attached resume, please check here to skip this section:**

Dates of employment	State your exact title, then describe your duties	Employer Name, City/State	Reason for Leaving

**MILITARY SERVICE RECORD** Have you ever served in the U.S. Armed Forces?  Yes  No  
 List duties in the Service, including special training that is relevant to the position for which you have applied: \_\_\_\_\_

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**JOB SKILLS**  
 Please list experiences, skills, or abilities that you feel especially qualify you for this position (refer to position description if necessary).

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**PROFESSIONAL REFERENCES**

Name and Place of Business	Dates Known	How do you know them?	Email Address and Telephone Number

I certify that the facts set forth in this Application of Employment, in my resume, and in the other materials I have submitted are true and complete.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RETURN TO:** \*If you are applying for a posted position, follow instructions for sending in your application.

**Otherwise, return to:**  
Ferndale Area District Library  
222 E. Nine Mile Road  
Ferndale, MI 48220  
ATTN: Drew Macaulay, Director

Fax: 248-545-5840

E-mail: [Drew@fadl.org](mailto:Drew@fadl.org)

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