

DIRECTOR
Jenny Marr

BOARD OF DIRECTORS
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Daniel Hooper
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 ferndalepubliclibrary.org

Library Board Meeting

Approved Minutes

August 12, 2021 - 6:30 PM

1. Call to order: Meeting called to order by Judeen Bartos at 6:30 pm.
2. Roll call: Judeen Bartos, Meghan Evoy, Kelly Farrah, Adrienne Fazzolara, Amanda Hanlin, Daniel Hooper, Kevin Yezbick. Director Jenny Marr and Recording Secretary Kerrie Patterson also present.
3. Approval of agenda:
Motion: Approve the agenda. (Hanlin/second Fazzolara); passed unanimously.
4. Public comment: None.
5. Minutes: Approve July 15, 2021 regular meeting proposed minutes:
Motion: Approve the July 15, 2021 regular meeting proposed minutes. (Farrah/second Yezbick); passed unanimously.
6. Director's report: (See att.) In-person programs will resume in September. Attendance will be limited and registration will be required. The library will be closed Friday and Saturday next weekend for the Dream Cruise. Two new staff have been hired to replace departing staff members, and will start Monday, August 16. A page position will be posted soon. Evoy suggested the library begin doing exit interviews for feedback. This is the first full month of in-person statistics. Due to the lack of in-person programming, door stats aren't as large as they were before the closure. However, the book store has made a lot of money in a short period.
7. Youth Services Painting Quote: (See att.) Youth services area to be painted.
Motion: Approve the painting quote from DesignStruct in the amount of \$7,680.00. (Evoy/second Yezbick); passed unanimously.
8. Updated Adult Services Furniture Quote: (See att.) Quote for furniture replacement came in higher than estimate.
Motion: Approve the additional budget for furniture from Library Design Associates in the amount of \$17,869.00. (Hanlin/second Hooper); passed unanimously.
9. NEW.org Training Proposal: (See att.) Hanlin and Marr met with a NEW representative. The proposal presented does not align with the Board and Director's timeline and some details need to be further discussed. Marr will contact the company to address concerns and a revised proposal will be presented to the Board in September.
10. Courtyard usage policy update: (See att.) Final policy language will be presented in September after review by the library's attorney. Application process and fees for festival usage were discussed. Marr will

draft the application form and the Board agreed on a \$300 per day fee for usage of the courtyard during festivals.

11. Acceptance of expenditures and finance reports for the month of July: (See att.)

Motion: Accept the expenditures and finance reports for the month of July. (Yezbick/second Evoy); passed unanimously.

12. Committee reports:

A. Art & Exhibitions: New art was installed yesterday in the Community Room and there is currently a different artist featured in the corridor gallery. A reception is September 9 for both artists, Andromeda Schmidt and Suzanne Allen.

B. Friends of the FPL: Friends met recently via Zoom but may meet in person next month. A cookbook is in the works. E-Commerce coming to website soon. A treasurer is still needed; it requires a few hours of time per month. 501-c3 restored but Amazon Smile is not set back up yet.

C. Equity, Diversity and Inclusion: Covered in item 9.

D. Finance: (See att.) Audit discussed. Gabridge and Co. will perform the FY21 audit. Audit prep has already started and October 5 is the audit, in-person. Needs to be filed to the state by December 31.

E. Personnel: No report.

F. Schools: Ferndale schools will require masks in all buildings in the fall.

13. Committee membership appointments as needed: Not needed.

14. Review action items:

A. Marr and Hanlin will follow-up with NEW regarding the workshops and will bring an updated quote back for the September meeting.

B. Marr will draft courtyard usage form.

15. Announcements/comments from board members:

A. Bartos shared that Jack Aronson of Garden Fresh has passed away. The Aronson family has been a generous supporter of the library. Additionally, Jim O'Donnell is stepping down from the Ferndale school board; he was a former library board member. His expertise will be missed at the schools as it was for the library. Evoy suggested sending flowers to the Aronson family. Marr suggested memorial plates in books in his honor.

B. Farrah welcomed Evoy to her first in-person board meeting.

16. Adjourn:

Motion: Adjourn the meeting at 7:55 pm. (Hanlin/second Yezbick); passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)